

RUMBURGH ANNUAL PARISH COUNCIL MEETING

12 JUNE 2024

Start 7.30pm

MINUTES

1. The Vice Chairman Cllr Paul Fenner welcomed Councillors to the meeting
The Clerk Teresa Goldson was in attendance.
Apologies: Cllr Paul Spill, SCC Judy Cloke, ES Cllr Toby Hammond Resolved
2. Members of the public in attendance: NONE
3. Declarations of Interest NONE
4. Minutes of the last meeting - 01 05 2024 Resolved
5. Guest Speaker - Cllr Dr Specia (limited due to pre-election restrictions) engaged in conversation with Cllrs on topics including Devolution, directly elected Mayor and Adult Social Care.
6. Clerk's Report and Matters Arising:
 - Change of date of next meeting to 17 July 2024 Resolved
 - Payments for Clerks Salary (monthly) and HMRC Employer Liabilities (all in line with budget) - the Clerk is authorised to proceed with these payments for the remainder of the financial year without prior approval at a Council meeting. Resolved
 - Reserves (see also item 7) the Clerk made Council aware that there is in excess of £5800 in the Current Account. Council Resolved £3000 be transferred to the Savings Account.
 - The Clerk sought Council's approval to attend SALC Clerks training in September (3 sessions in total) at a cost of £96 + VAT. Resolved

Matters Arising

Cllr Fenner reported back that the Village Hall Trustees had already considered the installation of a Changing Place Toilet as part of the Village Hall works however had concluded that it was not viable. Village Hall Trustees did however confirm that the work would include Swift Bricks and Bat Boxes.

7. Finances- Balances and Payments for Approval:
 - Current Account as at 01 06 2024 £5820.14
 - Savings Account as at 01 06 2024 £5409.61
 - Payments for Approval - Clerks Salary (May 2024)
 - Heelis & Lodge Internal Auditors 2024 Invoice £85.00 Resolved
8. Approval of:
 - Accounts 2023-24 Approved 01 05 2024
 - Internal Audit Report Resolved and signed by Vice Chairman
 - Annual Governance Statement 2023-24: Resolved and signed by Vice Chairman

Number: tagh0135/24a
Chairman's Signature



9. Asset management - postponed to next meeting
10. Biodiversity Update Council discussed the updated Draft Policy and Action Plan, and agreed that it should be added to the PC Website with an invitation for comments ahead of the next meeting.
11. Grass Cutting: Correspondence between Cllr Spill and ES Services to confirm next cutting arrangements. Council Resolved that the Wild Orchids in the allotment field should be left uncut together with a 1.5 metre uncut area on the perimeter of the Pleasure Ground, in line with our Biodiversity Policy.
Arrangements for cutting the grass at the corner of The Street / Mill Road outside of the Pleasure Ground needs to be confirmed. Clerk to check Insurance Policy in regard to volunteers maintaining this area. Decision postponed to next meeting
12. Planning - members of the public have contacted the Clerk about the proposed Solar Farm now there is an option for the developer to purchase/lease additional land which will encroach to the rear of properties in The Street.
The Council has not been included as a Consultee but Resolved to support Wissett Parish Council in its objections to the development. Action Clerk to check ES Planning Portal for update and opportunity to comment.
13. Correspondence - the Clerk has received correspondence asking for the Council's help to prevent dog walkers from leaving Bagged Dog waste in ditches. The Council discussed the matter but does not feel there is any more it can do beyond what is already in place.
14. *Additional item:* Councillors Discussed and Resolved the Council's position on non attendance at meetings.
- apologies to be sent to the Clerk in good time
 - reasons for absence will not be minuted, rather the Clerk will keep a confidential record
 - Council will resolve or otherwise any apologies received. Other than in exceptional circumstances the Council will not resolve any absence without apologies.
15. Matters for the Next Meeting:
- Village Hall trustees have asked the Council to check on the safety of the Stile between the Pleasure Ground and Mill Road
 - Village Hall Trustees have asked Council to consider installing a Pond on the unused area of the Allotment Field

Meeting Closed at 9.10pm
Next Meeting
Wednesday 17 July 2024
7.30 pm

Number tagh0135/24b
Chairman's Signature:

