

RUMBURGH PARISH COUNCIL

Meeting via Skype

1 July 2020

Start 19.30

1. The Chairman Pieter van Dijk welcomed Councillors, Charlotte Binder, Julie Flatt, Stephen Stannard, Paul Spill.  
Apologies: Robert Myhill  
The clerk Boyd Coote was in attendance.
2. Public Forum – no members of public present.
3. Declarations of interest - none
4. Minutes of previous meetings 18 March 2020 and 20 May 2020. Council agreed these are true records and approved for signature by chairman after meeting.
5. Clerk's report and matters arising – Covid 19 issues, Virtual meetings allowed and no requirement for AGM until May 2021 'NALC legal briefing L01-20'. Does not include Parish Meeting but lockdown from 23 March to present made this impossible.
6. Finances – balances as follows – C/Acct: £3054.98, BP/Acct: £4312.41  
Cheques were approved as follows: 100531 £65.00 Heelis & Lodge (2020 internal audit), 100532 £183.87 SALC (membership), 100533 £100 Halesworth Volunteer Group (covid 19 foodbank donation), 100534 £79.83 Clerk's expenses (postage, printer inks, community covid group coloured cards),
7. Receipts and Payments Account for year ending 31 March 2020- approved for signature after meeting.
8. Internal Audit - The Internal Auditors report was approved.
9. Council confirmed the Annual Governance statement 2019-20 (section 1 of annual return). Council approved signature by chairman and clerk after meeting.
10. Council approved the Accounting Statement 2019-20 (Section 2 of annual return). Council approved signature by chairman and clerk after meeting.
11. 'Certificate of Exemption' from external audit 2019-20. Council approved. Council approved signature by chairman and clerk after meeting.
12. Risk assessment of Parish assets - Councillors Spill and Stannard will address issues with Play Tower, Goal posts and allotment main gate.
13. Allotments –
  - Trees (c/f from meeting 18 March 2020) - Council discussed and agreed to take forward to next meeting.
  - condition of plots – clerk reported all plots tidy
  - review of annual rent – Council agreed to keep annual rent at current levels (£10pa if resident in parish and £20pa if resident outside parish).

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14. Planning – Permitted, DC/19/3954/20/1581/FUL, Staffa, Mill Road, Rumburgh.

15. Correspondence -

Already sent to Councillors –


- Clare Countess of Euston – letter containing HM the Queen's Message to the Nation
- SALC - Code of Conduction Consultation. – Council aware.

16. Any matters to be brought to the attention of the council at the next meeting – Litter on New Road and The Street.

17. Next meeting 5 August 2020 at 7.30pm.

The meeting closed 20.09

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05.08.20