


RUMBURGH PARISH COUNCIL
MEETING – 20 March 2019
Start 7.30pm

1. The chairman, Pieter van Dijk, welcomed councillors Julie Flatt, Robert Myhill, Stephen Stannard, Roger Davis, and Paul Spill.
The clerk Boyd Coote was in attendance.

Apologies: Charlotte Binder

2. Members of the public in attendance: none
3. Declarations of interest: none
4. Minutes of previous meetings 2 February and 25 February 2019 were approved and signed as true records.
5. Matters arising – none
6. Finances – balances as follows – C/Acct: £2487.25; BP/Acct: £3305.07. Cheques approved as follows: 100515 £31.06 R Davis (posts for notice board)
Clerk's salary for 2019-20 agreed by council at meeting 02/01/2019 (minute ref bwc0077/19b 11) (Old scale SCP 15 2018/19 £9.341 per hour, New Scale SCP5 £9.77 per hour). Calculation checked by Chairman and 'Standing Order Amendment' form, completed. Councillor Spill verified bank reconciliation.
7. Annual review of Financial Management, Internal Control & Risk: This was undertaken by council for the year 2019-20. The statement was approved and signed by the Clerk/RFO and Chairman with a confirmation signed by the Chairman (attached).
8. The annual review of Standing Orders and Financial Regulations was undertaken by the council. Council voted unanimously to amend the Financial Regulations item 2.2 from each quarter and year end to year end only. Council did not feel section 9. 'Income' needed amending to deal with bank transfer payments as these are direct into the bank. RFO could pick these up from the statement.
9. Risk assessments of parish assets - undertaken by Councillors Stannard and Spill. No risks to report.
10. Planning – none
11. Notice Board – Chair stated a parishioner has offered to fund and arrange the restoration of the old notice board. Council discussed and agreed to this. Suggestions for new notice board to be discussed at a later date.
12. Correspondence –
Already sent to councillors -
- SALC - Elections and Purdah
 - SALC - NALC legal briefing GDPR and planning applications
 - Waveney DC – Local plan found sound
13. Parish Meeting: Clerk to arrange speakers and advertise meeting in village hall, parish notice board and e-mail to village group.
14. Matters to be brought to the attention of council at the next meeting: none
15. Date & Time of next meeting: 8 May 2019 after Parish Meeting.

The meeting closed at 20.01


P. van Dijk
20.05.19

Number: bwc0081/19