

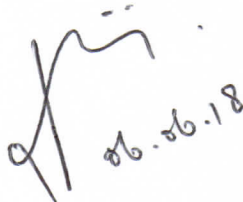
RUMBURGH PARISH COUNCIL
Annual General Meeting
9 May 2018
Start 20.15

1. Pieter van Dijk, Charlotte Binder, Julie Flatt, Stephen Stannard, Roger Davis.
The clerk Boyd Coote was in attendance.
Apologies: Robert Myhill, Paul Spill
2. Election of Chairman for coming year – Pieter van Dijk (proposed by Councillor Binder, seconded by Councillor Stannard) was elected unanimously and signed the acceptance form.
3. Election of Vice Chairman for the coming year – Paul Spill (proposed by Councillor Binder, seconded by Councillor Flatt) was elected unanimously. To sign the acceptance form at next meeting.
4. Public Forum - 3 members of public present. Question about what Council is doing re light pollution as shown on the CPRE map. Chair confirmed map has been obtained as requested at last meeting and council will consider what actions to take (see item 7).
5. Declarations of interest - none
6. Minutes of previous meetings 21 March 2018 approved and signed as a true record.
7. Matters arising and action points – CPRE map shows low levels of light pollution for Rumburgh. This is consistent with neighbouring villages. Clerk to approach Waveney DC Environmental about this to see if there are ways to reduce light pollution. Clerk confirmed council now has a laptop.
8. Balances as follows – C/Acct: £4385.24, BP/Acct: £2300.14
Cheques were approved as follows: 100499 £548.99 121 computers, 100500 £9.60 EPS Transfers, 100501, £178.32 SALC Subs, 100502 £60.00 Westcotec VAS Bracket.
Any other financial business: Council approved unanimously the NALC 2018-19 Salary scales. Direct Debit Amendment form completed.
9. Receipts and Payments Account for year ending 31 March - approved and signed.
10. Internal Audit - The Internal Auditors report was approved.
11. Council confirmed the Annual Governance statement 2017-18 (section 1 of annual return). Signed by chairman and clerk.
12. Council approved the Accounting Statement 2017-18 (Section 2 of annual return). signed by chairman and clerk
13. 'Certificate of Exemption' from external audit 2017-18. Council approved. Signed by chairman and clerk.

14. Community Speed Watch (CSW) –
Philip Cockburn has met with the PCSO and assessed sites where a CSW team could be safely positioned. There is a post mounted device for capturing traffic data available for loan from the police (but only once every two years). Spexhall CSW is currently trialling an ANPR (automatic number plate recognition) system. Updating our VAS equipment with 'data collection' is at present an unnecessary cost. Philip Cockburn will report future developments.
Clerk confirmed that a new VAS bracket has been obtained. Councillor Stannard will install along The Street.
15. Risk assessment of Parish assets (action required, Stile & Notice board). –
Assessment undertaken by Councillor Spill and Clerk. The Stile needs a new post. Council discussed options and a working party will replace post in June ('Do Not Use' sign currently on stile). Notice board is in poor state. Council discussed options and decided to replace with new similar to one on The Green. Clerk to obtain costs.
16. Waveney Local Plan – draft plan consultation. Council discussed. Clerk to reply reiterating council's original concerns over the density of any development.
17. Planning- DC/18/1480/CLE – no notification from Waveney DC but this is on the planning portal. Council discussed. Although no comment on current application council feel appropriate enforcement action should be taken on other dwellings (Nos 2 & 3 Low Farm) in development due to being occupied in breach of planning conditions 3 & 4 of planning permission W3416/3. Clerk to put council's response to Waveney DC Planning.
18. GDPR – The DPO Centre was to do an 'Impact assessment' before May 25 and be the Data Protection Officer (DPO). This has now been put on hold due to the Government tabled amendment to the Data Protection Bill to exempt all Parish and Town councils from the requirement to appoint a DPO. Council reviewed the Data Protection Policy. Clerk to amend and put on web.
19. Correspondence –
Local Government Boundary Commission – Presentation dates. Council aware
Peter Aldous – attend future meeting. Peter Aldous MP hopes to attend the November Council meeting.

Already sent to Councillors –
SALC E-Bulletin 23/04/2018 - Councillors confirmed receipt.
DPO Centre – update (see item 18)
20. Any matters to be brought to the attention of the council at the next meeting – working party for stile repair.
21. Next meeting 6 June 2018 at 7.30pm.

The meeting closed 21.20



Number: bwc0071/18(b)