

RUMBURGH PARISH COUNCIL
Meeting 7 February 2018
Start 7.30pm

1. The chairman, Pieter van Dijk, welcomed councillors Charlotte Binder, Roger Davis, Julie Flatt, Robert Myhill
The clerk Boyd Coote was in attendance.

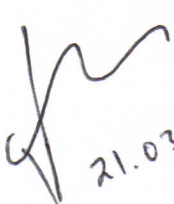
Apologies - Paul Spill (work), Stephen Stannard (work).

2. Public Forum – Three members of public present.
 - Concerns expressed over state of roads after hedge cutting. Has cost member of public £60 in puncture repairs and he has cleaned New Road after it was left in a terrible state (covered in thorn clippings). Can council do something? Council suggested putting a piece in the local newsletter about cleaning up after cutting hedges. Clerk to arrange.
 - Objection to planning application DC/18/0241/OUT. Does not meet local plan and is too dense for area.
 - Objection to planning application DC/17/5050/FUL. Light pollution in what should be a dark area. Light nuisance for neighbouring residential properties.
3. Declarations of interest - none
4. Minutes of previous meeting 3 January 2018 was duly signed as a true record.
5. Clerk's report and matters arising- Councillor Binder has obtained a 6' live Christmas tree for the parish. Working party arranged for planting on pleasure ground Sat 10 Feb. Cost for a 10' cut tree at Christmas would be about £100. Clerk advised council that he attended a briefing with the new external auditors PKF. Clerk understands that council can declare itself exempt from the external audit but still has to complete and publish the 'Annual Governance and Accountability Return Part 2'.
6. Clerk requested this item be dealt with after item 11. Council agreed.
7. Planning –
DC/17/5050/FUL Retrospective Application – Creation of Manege with four lamps proposed on 2.4m poles
Council decision – objection.
Reason – council refers to previous decision and representations from neighbours. Light pollution in residential area.
DC/18/0241/OUT Outline Application – Construction of three detached dwellings.
Council decision – objection.
Reason - Three is too large a development for location, would change nature of area.
8. Community Speed Watch (CSW) – Philip Cockburn could not make meeting so clerk updated council. We have on loan for 1 month, Flixton's VAS unit with data capture. Philip is having problems downloading the data. Clerk advised cost of a further bracket to use with our VAS unit would be £50 + vat.
9. Assets - Clerk advised council that the annual risk assessment of assets should be completed by 31 March. This is normally undertaken by councillors Spill and Stannard. Clerk to ask both councillors if they will undertake risk assessments.

10. GDPR - Clerk advised council that SALC have confirmed they will not offer a Data Protection Officer (DPO) service. SALC suggest two external options LCPAS cost £300 per year and the DPO Centre Cost £120 for year 1 and £45 for year two on. SALC has requested 'expressions of interest' in the DPO Centre service. Clerk advised he has expressed an interest as a Councillor or clerk cannot be the DPO for council.
Clerk advised council that as a data controller the council should be registered with the Information Commissioner's Office (ICO) and this has been confirmed by SALC. Clerk requested approval to register council. Council unanimously agreed.
11. Transparency Code Funding - Clerk advised council that the funding for a computer to enable compliance with the 'Transparency Code' ceases on 12 Feb 2018. As Council does not currently own a computer, the clerk requested approval to apply to Transparency Code Fund. Council unanimously agreed. Clerk will submit application immediately after meeting 7 Feb 2018.
6. Finances - balances as follows - C/Acct: £2998.48; BP/Acct: £2298.99. Cheques approved: 100496 £59.72 Clerk's expenses, 100497 £35.00 ICO Registration.
Clerk advised the Precept for 2018/19 has been requested and a VAT refund of £180 has been received.
12. Correspondence -
One Suffolk – Website upgrade, ongoing problems with new website. D Borer has indicated he is having difficulties with it.
Suffolk Neighbourhood Watch Assoc – request for donation – Council declined due to lack of funds.
Waveney DC – Informal Electoral Review Consultation – Council aware
East Suffolk Councils – Economic Growth Plan – Council aware
SALC – GDPR DPO Service costs and preparations – see item 10
LCPAS – GDPR DPO Service costs – see item 10
13. Any matters to be brought to the attention of the council at the next meeting-
Councillor Flatt, issue of dog fouling on Malt Office Lane.
Clerk, Survey from SCC Highways re work council could take on.
Council agreed to deal with now as survey needs to be completed by 28 Feb.
After discussion Council agreed it cannot take on any SCC Highways work due to lack of resources. Clerk to complete and submit survey.
14. Date & Time of next meeting: 21 March 2018 @ 7.30pm

The meeting closed 20.52

Number: bwc0069/18


21.03.18