

RUMBURGH PARISH COUNCIL
MEETING – 21 March 2018
Start 7.30pm

1. The chairman, Pieter van Dijk, welcomed councillors, Charlotte Binder, Julie Flatt, Robert Myhill, and Paul Spill.
The clerk Boyd Coote was in attendance.

Apologies: Stephen Stannard, Roger Davis

2. Public Forum –
The matter of hedge debris on roads was raised again. Although council put notice in village newsletter this will not reach all land owners/occupiers in the parish. Council agreed to send letter to farmers re hedge debris on roads within parish.
Concern over light pollution in parish as this shows up on Campaign for the Protection of Rural England (CPRE) map. Parish should be a dark area. Clerk to check CPRE map.

3. Declarations of interest: none

4. Minutes of previous meeting 7 February 2018 were approved and signed as a true record.

5. Matters arising – Christmas tree has now been planted near village sign and a thank you sent to supplier. Clerk confirmed that the Transparency Code Funding grant for a computer of £641.49 has been received. Clerk has obtained three quotes for a laptop computer. PCWorld £687.97 inc vat, Edge Computers £640 inc vat, and 1-2-1 Computers £638.99 inc vat. Council agreed purchase from 1-2-1 Computers.

Motion to vary order of business.

Chair proposed to hear items 12 and 13 before item 6. Agreed unanimously.

6. Finances - balances as follows - C/Acct: £3429.91; BP/Acct: £2300.14.
Cheques approved as follows: 100498 £50.00 Halesworth Town Council (parking).
7. Annual review of Financial Management, Internal Control & Risk: This was undertaken by council for the year 2018-19. The statement was approved and signed by the Clerk/RFO and Chairman with a confirmation signed by the Chairman (attached).
8. An annual review of Standing Orders and Financial Regulations was undertaken by the council and all were found to be appropriate.
9. Risk assessments of parish assets – not yet completed. Councillor Spill and clerk to complete by 31 March 2018.
10. Planning – Clerk advised DC/18/0241/OUT has been withdrawn.
11. Dog Fouling – Malt Office Lane. Council discussed but no obvious solutions.
12. Community Speed Watch – Philip Cockburn gave update and details of data collected for period 22 Jan 2018 to 18 Feb 2018. Daily percentage of traffic over 30mph ranged from 33% to 72%. Philip will consult with Suffolk Police (is this data sufficient for their needs). Philip asked if council had decided on purchase of another bracket for the VAS unit to enable it to be located along The Street. Council agreed to purchase another bracket (£50 exc vat from Westcotec). Clerk to order.

Number: bwc0070/18a

13. Christmas Tree Lights – Paul Fenner suggested a joint Village Hall/Parish Council fundraising event in Oct-Nov (Old Style Pub Evening?) to raise funds for the lights. A light switching on and carols event in December was also proposed. Council in favour. Clerk to check insurance cover for outside events. If not covered these would have to be held by Village Hall.
14. GDPR Toolkit – Council agreed to engage the Data Protection Officer service offered by the DPO Centre (£120 for year one and £45 pa thereafter). Council agreed to temporarily adopt the Data Protection Policy and Data Privacy Notices in the GDPR toolkit sent by the National Association of Local Councils (NALC). These will be reviewed after an 'Impact Assessment' has been completed. Clerk to prepare Policy and Notices.
15. Parish Meeting: Clerk to arrange speakers (same groups as last year) and advertise meeting in village hall, parish notice board and e-mail to village group.
16. Correspondence –
 1. Beccles Town Council - Closure of Lowestoft Records Office – Council aware
 2. Scottish Power – Statement of Community Consultation for EN2 & 1N- Council aware
 3. Waveney DC – Safeguarding Conference, invite- council declined
 4. Public Sector Executive – Suffolk Super Council merger – council aware
 5. East Suffolk DC – Community Emergency Planning Workshop – council declined

Forwarded to Council prior to meeting

LCPAS – Review of Ethical Standards in Local Government

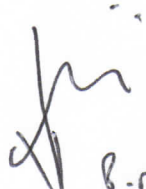
SALC – E bulletin

Waveney DC - Waveney Local Plan Final Draft Briefing – invite Wed 28 March 2018.

17. Matters to be brought to the attention of council at the next meeting - none
18. Date & Time of next meeting: 9 May 2018 @ 7.30pm

The meeting closed at 20:49

Number: bwc0070/18b


B. N. van Gisk
07.05.18.