

RUMBURGH PARISH COUNCIL  
MEETING – 5 April 2017  
Start 7.30pm

1. The chairman, Pieter van Dijk, welcomed councillors, Charlotte Binder, Julie Flatt, Robert Myhill, Stephen Stannard, Roger Davis, and Paul Spill.  
The clerk Boyd Coote was in attendance.

Apologies: none

2. Members of the public in attendance: none
3. Declarations of interest: none
4. Minutes of previous meeting 1 February 2017 were approved and signed as a true record.
5. Matters arising – Clerk's Contract of Employment signed. Notice board and goal posts see item 11.
6. Finances – balances as follows – C/Acct: £2392.79; BP/Acct: £2298.59. Cheques approved as follows: 100480 Halesworth Town Council (parking) £50.00, 100481 Clerk's expenses £105.15, 100482 HMRC (PAYE) £60.20.  
R&P accounts for 2016-2017, Bank Reconciliation as at 31/03/2017 approved by council and signed.
7. Annual review of Financial Management, Internal Control & Risk: This was undertaken by council for the year 2017-18. The statement was approved and signed by the Clerk/RFO and Chairman with a confirmation signed by the Chairman (attached).
8. An annual review of Standing Orders and Financial Regulations was undertaken by the council and all were found to be appropriate.
9. Council confirmed the Annual Governance Statement 2016-17 (External Auditors return section 1). Signed by Chairman Pieter van Dijk and the clerk Boyd Coote.
10. Accounting Statement 2016-17 (External Auditors return section 2) was approved and signed by Chairman and clerk.
11. Risk assessments of parish assets have been undertaken by Councillors Stannard, Spill and Davis. The Aldous corner notice board passed an inspection. A working party will reset the goal posts (planned date Tues 11 April 2017).
12. Planning - none
13. Correspondence; email from Sue Collins re attending a meeting. Clerk replied advising of Parish meeting 10 May 2017.  
e-mail from SCC Highways re broken sign Mill Road/New Road. 'Repair in process of being ordered'.
14. Parish Meeting: Clerk to arrange speakers and advertise meeting in village hall, parish notice board and e-mail to village group.
15. Matters to be brought to the attention of council at the next meeting: Councillor Myhill has concerns about various hedging and trees overhanging road.
16. Date & Time of next meeting: 10 May 2017 @ 7.30pm

The meeting closed at 20:12

  
Number: bwc0058/17