

RUMBURGH PARISH COUNCIL
MEETING – 19th March 2014
Start 7.30pm

1. The chairman, Pieter van Dijk, welcomed councillors Charlotte Binder, Stephen Stannard, Julie Flatt.
The clerk Stephen Wilson was in attendance.
Apologies were received from councillors Roger Davis, Meeting. Paul Spill, Holiday. Robert Myhill, Work.
2. Public Forum – Two members of the public were in attendance: Mrs Julie Williams and Mr Andrew Moore. Mrs Williams spoke for the allotment holders in requesting permission for a water bowser to be sited on the allotment during the summer months. See agenda item 10.
Mr Moore spoke concerning the Petanque rink on the Pleasure ground in particular regard to the management/usage. He also asked if a table seat could be sited next to the rinks. See agenda item 11.
3. Declarations of interest: None
4. Minutes of previous meeting 5th February 2014 approved and signed as a true record.
5. Parish Clerks report on matters arising and Council action points:
The clerk advised that he had written confirmation from Royal Mail that the post box that had been stolen from Aldous Corner would be replaced. This letter previously circulated to the councilors and other interested parties in the village.
6. Finances – balances as follows – C/Acct: £3159.50; BP/Acct: £1295.54.
Cheques were approved as follows: 100428 "Lexique Signs" Dog Hygiene Signs £156.00. 100429 Clerks PAYE £65.20. VAT refund claimed £136.80
7. Annual review of Financial Management, Internal Control & Risk: This was undertaken by the council and included the repeal of s150(5) 2 signature rule. It was agreed by the council to retain our existing arrangement of using two signatories. A statement of confirmation was signed by the Chairman and attached to these minutes.
8. Annual review of Standing Orders and Financial Regulations: This was undertaken by the council and were found to be appropriate.
9. Risk Assessment of Parish Assets: This was undertaken and discussed. It was noted that the goal posts needed cleaning and repainting. The stile at Mill Road was in need of repair/renewing. Side gate at the allotments in need of a repaint. Aldous Corner notice board in need of re-varnishing.
Asset register attached to these minutes.
10. Allotments – Water Bowser, permission for locating during summer. Approved
11. Petanque Rink – The Petanque Rink had been added to the asset register for insurance and risk assessment.
It was agreed that the council would not administer usage and noted that the Rumburgh Bowls Club members would oversee.
Priority of use should go to residents of the village but with no set bookings. No one group to have precedence of use and no money is payable for it's use but donations would be allowed to worthy causes and should be paid to the Parish Clerk for distribution.

P.T.O.

12. Planning: DC/14/0531/LBC Listed Building Consent "Pleasure Ground Cottage" Approved.
13. Correspondence – Royal Mail Letter re. Post Box see item 5.
14. Parish Meeting Tuesday 6th May: Speakers to be arranged.
15. Any matters to be brought to the attention of the council at the next meeting. Update on the renovation of Stile, Notice Board, Gate and Goal Posts.
14. Next meeting – Annual Meeting Tuesday May 6th 2014

The meeting closed 20.20

Number: saw0019/14



Handwritten signature and date: 07.05.14.